

**State of Hawaii  
AGRIBUSINESS DEVELOPMENT CORPORATION  
Honolulu, Hawaii**

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**INVITATION FOR BID  
IFB-26-200-05**

**CONTRACT SPECIFICATIONS**

**Forklift and Pallet Trucks  
Kekaha, Kauai**

**Notice Date: June 17, 2026**

**BIDS VIA HIePRO DUE BY:**

**June 29, 2026  
2:00 p.m.**

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NOTICE TO BIDDERS

COMPETITIVE BIDS for IFB-26-200-005, furnish and deliver one forklift and two pallet trucks to Kekaha, Kauai, shall be submitted to the Agribusiness Development Corporation (ADC) electronically via Hawaii e-Procurement (HIePRO) before **2:00p.m., Monday, June 29, 2026**. HIePRO is accessible through the State Procurement Office website at [www.spo.hawaii.gov](http://www.spo.hawaii.gov).

General Conditions – AG-008, latest revision shall be made part of the specifications.

**Questions relating to this solicitation shall be submitted through HIePRO before Tuesday, June 23, 2026, 2:00 p.m.**

The ADC is accepting sealed bid offers for one new 2026 (or latest production model) forklift and two new 2026 (or latest production model) pallet trucks in accordance with the specification herein. All costs including taxes and any associated cost shall be included in the bid provided by the Bidder.

The award of the contract, if it be awarded, will be subject to the availability of funds.

BID FORM

Forklift and Pallet Trucks, Kekaha, Kauai  
IFB-26-200-005

Procurement Officer  
Agribusiness Development Corporation  
235 South Beretania St., Ste. 205  
Honolulu, Hawaii 96813

Dear Sir:

The undersigned has carefully read and understands the terms and conditions specified in the Bid Form and Special Provisions attached hereto, and in the AG-008 General Conditions, by reference made a part hereof and available upon request; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) Is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the prices submitted were independently arrived at without collusion.

The undersigned represents: **(Check  $\surd$  one only)**

A **Hawaii business** incorporated or organized under the laws of the State of Hawaii;  
**OR**

A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii, but registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii.

State of incorporation: \_\_\_\_\_

Offeror is:

Sole Proprietor     Partnership     Corporation     Joint Venture  
 Other \_\_\_\_\_

Federal Tax I.D. No.: \_\_\_\_\_

Hawaii General Excise Tax License I.D. No.: \_\_\_\_\_

Payment address (if other than street address below): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Business address (street address): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

A. Insurance Coverage: Carrier Policy No. Agent

Commercial General Liability \_\_\_\_\_

Automobile Liability \_\_\_\_\_

Workers' Compensation \_\_\_\_\_

Temporary Disability \_\_\_\_\_

Prepaid Health Care \_\_\_\_\_

Unemployment Insurance State of Hawaii I.D. No. \_\_\_\_\_

Respectfully submitted:

Date: \_\_\_\_\_

(x) \_\_\_\_\_  
Authorized (Original) Signature

Telephone No.: \_\_\_\_\_

\_\_\_\_\_  
Name and Title (Please Type or Print)

Fax No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

\* \_\_\_\_\_  
**Exact Legal Name of Company (Offeror)**

\*If Offeror is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the award will be executed.

(End of page)

The following offer is hereby submitted for IFB 26-200-005, furnishing and delivering one forklift and two pallet trucks for ADC, as specified herein:

**Bid Item 1: One new LPG forklift with scale, as specified:**

Year: \_\_\_\_\_ Manufacturer: \_\_\_\_\_  
Make and Model No.: \_\_\_\_\_  
a. Transmission type: Powershift  
b. Engine: 2.4 liter LPG engine  
c. Odometer Reading: Less than 25 hours  
d. Power type: Propane

**BID PRICE PER UNIT: \$ \_\_\_\_\_**

**Bid Item 2: Two new manual pallet trucks, as specified:**

Year: \_\_\_\_\_ Manufacturer: \_\_\_\_\_  
Make and Model No.: \_\_\_\_\_  
e. Transmission type: n/a  
f. Power: manual  
g. Odometer Reading: n/a  
h. Fuel type: n/a

**BID PRICE PER UNIT: \$ \_\_\_\_\_**

**TOTAL BID (ITEMS 1-2): \$ \_\_\_\_\_**

**Manuals, as specified, for Operator,  
factory service & repair, etc. (if available): \$ \_\_\_\_\_**  
(DO NOT include in Bid Price)

[Remainder of page intentionally left blank]

## SPECIFICATIONS

In addition to detailed equipment specifications herein, the following requirements shall form a part of these specifications:

A. Equipment offered shall include any other standard features not listed but detailed in the manufacturer's brochures and deemed necessary for the proper and safe operation of the equipment.

B. Manufacturer's standard warranty from the date the equipment is placed in service. Full coverage shall include the cost of parts, labor and any other expenses incurred in performing warranty work. Warranty documents shall be delivered with the equipment and shall detail the manufacturer's obligation and warranty.

C. Contractor shall provide two copies of the owner-operator manual and service/repair manual at the time the equipment is delivered. Hard copies are required if available. The electronic version is acceptable provided the electronic version is printable with no material omissions.

D. Equipment shall be completely serviced and in full operational condition upon delivery.

E. Accessory or standard attachments installed on the equipment shall be fully guaranteed by the Contractor against defects resulting from the use of defective or inferior materials or from neglect or defective workmanship or against all design and manufacturing defects. The warranty period shall begin from the date equipment is placed in service and shall be for a minimum period of one (1) year or for the period guaranteed by the manufacturer, whichever is longer except for rust proofing. Warranty documents shall be delivered with the equipment and shall detail the manufacturer's obligation and warranty procedures. The contractor shall replace or repair defective material and/or workmanship at no cost to the State for parts and labor during the warranty period, provided such defects are not due to abuse or negligence on the part of the State.

F. All equipment offered shall meet ANSI and OSHA safety requirements, and any other Federal or State safety requirements. If applicable or when requested, equipment shall bear a label or written documentation indicating approval of safety requirements from a bonafide testing laboratory.

G. **MANUALS/TECHNICAL/SERVICE BULLETINS:** Successful bidder shall furnish a set of factory service Bulletins: manuals containing system description/service procedures; a set of service special manuals, service labor time, control/emission diagnosis manuals, specified parts books. All manuals are to be complete and furnished with the delivery of the electronic. (Electronic format is acceptable).

All technical and service bulletins pertaining to service/repair revisions and identification of new replacement parts from the equipment manufacturer shall be provided by the successful bidder to the Agribusiness Development Corporation on a timely basis.

**\*\*\*TECHNICAL SPECIFICATIONS\*\*\***

**ITEM #1 - LPG FORKLIFT:**

<u>CATEGORY</u>	<u>MINIMUM SPECIFICATIONS</u>
1. Year of Manufacture	2026, or latest production model
2. Odometer Reading	Less than 25 hours
3. Model	Crown C5 1000-50 Forklift, or equivalent
4. Power Type	Propane
5. Quantity	One (1)
6. Engine	2.4 liter LPG engine
7. Transmission	Powershift
8. Load Capacity	5,000 lbs.
9. Lift Height	112 inches
10. Tires/Wheels	Pneumatic tires
11. Additional Requirements	- Fork size (T x W x L) 1.8 x 5 x 42 inches - Power steering - Front and Rear LED lights - Rear view mirror - Back up alarm - Minimum 2,000 hours manufacturer warranty - Minimum 6,000 hours powertrain warranty

## **ITEM #2 - MANUAL PALLET TRUCK**

<u>CATEGORY</u>	<u>MINIMUM SPECIFICATIONS</u>
1. Year of Manufacture	2026, or latest production model
2. Model	Crown PTH 50 27-54, or equivalent
3. Power Type	Manual
4. Quantity	Two (2)
5. Load Capacity	5,000 lbs.
6. Lift Height	5 inches
7. Additional Requirements	- Fork size (W x L) 27 x 54 inches - Minimum 3-year manufacturer warranty

(End of Technical Specifications)

## **SPECIAL PROVISIONS**

### **1. INTRODUCTION**

Pursuant to §103D-302, Hawaii Revised Statutes, the State of Hawaii, Agribusiness Development Corporation (hereinafter referred to as “ADC”) is accepting sealed bid offers for furnishing and delivering one new 2026 (or latest production model) forklift and two new 2026 (or latest production model) pallet trucks in accordance with the following specification. All costs including taxes and any associated cost shall be included in the bid provided by the Bidder.

### **2. TERMS AND ACRONYMS USED HEREIN**

Procurement Officer	=	The Executive Director of the Agribusiness Development Corp.
State	=	All agencies, including Agribusiness Development Corporation, participating in this agreement.
CPO	=	The Chief Procurement Officer of the State Procurement Office of the State of Hawaii.
SPO	=	State Procurement Office of the State of Hawaii, located at 1151 Punchbowl Street, Room 416, Honolulu, Hawaii 96813, P.O. Box 119, Honolulu, Hawaii 96810-0119.
ADC	=	Agribusiness Development Corporation, located at 235 South Beretania Street, Suite 205, Honolulu, Hawaii 96813.
103D	=	103D General Conditions
Bidder or Offeror	=	Any individual, partnership, firm, corporation, joint venture, or other entity submitting directly or through a duly authorized representative or agent, a bid/quote for the good, service, or contemplated construction.
CA	=	Contract Administrator
GET	=	General Excise Tax
GC	=	State of Hawaii, Office of the Attorney General, 103D General Conditions, and/or Department of Land and Natural Resources Interim General Conditions, 1994, as amended
HRS	=	Hawaii Revised Statutes
HAR	=	Hawaii Administrative Rules
IFB	=	Invitation for Bids
RFQ	=	Request for Quote

### **3. AUTHORITY**

This IFB is issued under the provisions of the State Procurement Code (HRS Chapter 103D) and the State Procurement Office’s applicable Directives, Circulars, and administrative rules. All prospective Offerors are charged with the presumptive knowledge of all applicable legal authorities. Submission of a valid executed offer by any prospective Offeror shall constitute admission of such knowledge on the part of such prospective Offeror. Any Agreement arising out of this offer is subject to the approval of the State Department of the Attorney General, as to form and to all further approvals as required by statutes, administrative rule, order, or other directives.

4. **PROCUREMENT OFFICER**

The Procurement Officer is responsible for administering and overseeing the Contract, including monitoring and assessing performance. The Procurement Officer for the Contract is:

Wendy L. Gady  
Executive Director  
Agribusiness Development Corporation  
235 South Beretania Street, Ste. 205  
Honolulu, Hawaii 96813  
Phone: (808) 586-0186, Facsimile: (808)586-0189

5. **BID PREPARATION**

Bid Submittal: Bids shall be submitted through HlePRO.

**NO OFFERS WILL BE ACCEPTED AFTER THE DEADLINE SET FOR SUBMITTING OFFERS.**

Legal Name. Offers shall be submitted using the Offeror's exact legal name as registered with the State Department of Commerce and Consumer Affairs.

Offer Price. The offer price shall be the all-inclusive price to perform the services as specified herein. The offer price shall be the all-inclusive price and includes, but is not limited to, all labor, taxes, and any other costs for providing the services herein.

Acceptance of offer, if any, shall be made within thirty (30) calendar days after the opening of offers, and the prices quoted by the Offeror shall remain firm for the thirty (30) day period or longer as mutually agreed upon by the Offeror and the State.

**Submission of Questions and Quote:**

- **Questions: Interested Offeror's shall submit their questions on HlePRO before the deadline of Tuesday, June 23, 2026, 2:00 p.m. Answers will be posted by HlePRO on Thursday, June 25, 2026, 4:00 p.m.**
- **Quotes: Quotes shall be submitted on HlePRO no later than 2:00 p.m. on Monday, June 29, 2026. The price shall be all-inclusive of taxes, and any other incidental costs.**

6. **DELIVERY DATE**

The equipment shall be delivered to the Agribusiness Development Corporation 7189-D Kaunualii Hwy., Kekaha, HI 96752 on Kauai on or before March 1, 2027.

The following documents shall be included with the equipment upon delivery to the above-specified location:

1. Engine Hour Certificate;
2. Notarized Certificate of Bill of Sale;
3. Certificate of Weight and Measures (required if factory-furnished vehicle weight is unavailable), which shall include make, model number, year, and vehicle identification number. Verified weight in pounds must be officially machine-stamped (handwritten weight shall not be accepted);
4. Certificate of origin;

## 7. **PAYMENT**

Acceptance of payment for the vehicle delivered will not be made with the inclusion of the required documents and certificates.

Section 103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice for satisfactory delivery of goods or performance of the services, to make payment in accordance with the Purchase Order. For this reason, the State will reject any bid submitted with a condition requiring payment within a shorter period. Further, the State will reject any bid submitted with a condition requiring interest payments greater than that allowed by §103-10, HRS, as amended.

The State will not recognize any requirement established by the Contractor and communicated to the State after award of the contract that requires payment within a shorter period or interest payment not in conformance with statute.

The State will base payment on invoices submitted by the Contractor for satisfactorily completed delivery of the goods.

## 8. **SUBSTITUTIONS TO BE APPROVED IN ADVANCE**

The manufacturer and model number for the refrigerated box truck in the attached TECHNICAL SPECIFICATIONS are used as a measure of quality, style, size, appearance, and performance.

Any brand or manufacturer of equal or better quality and performance than that specified will be considered for acceptance by ADC upon submission of a Request for Substitution. The Request for Substitution must include a statement of variances which lists all features of the proposed substitution differing from the specifications and/or product specified and must further certify that the substitute has no other variant features. In addition, the Request for Substitution must include manufacturer's literature or brochures containing technical data and illustrations providing sufficient evidence to enable ADC to evaluate each feature listed as a variance. ADC may, at its discretion, reject or deny any submittal containing insufficient information or any substitution that it deems unequal, and the findings in these regards shall be accepted by the bidder as final and binding.

All requests for substitution of items shall be emailed to the ADC Project Manager, Ken Nakamoto, at [ken.t.nakamoto@hawaii.gov](mailto:ken.t.nakamoto@hawaii.gov) no later than **2:00 p.m. HST, Tuesday, June 23, 2026**. ADC shall not be required to consider any Request for Substitution received after this deadline.

ADC may at its discretion reject or deny any substitution that it deems unequal, and the findings in this regard shall be accepted by the bidders as final and binding. Notification of approval or rejection/denial of substitution requests shall be posted in HlePRO on **June 25, 2026**.

**A bid which includes a substitution shall be considered only if the substitution has been approved by ADC.**